



Participation in this Restricted Invitation to tender shall be open to all enterprises based in Cameroon, showing proof of good aptitudes in terms of the construction of buildings accommodating the public.

## 7. Funding

The services the purpose of this Open National Invitation to tender shall be funded by the public investment budget, 2025 Financial Year, Imputation: « ..... ».

## 8. Bid bond

Each bidder should include in their administrative documents, a bid bond amounting **CFA F two millions (2 000 000)**, issued by a first rank bank approved by the Ministry in charge of Finance and of which the list features in document 12 of the DAO, valid for thirty (30) days beyond the original date of the validity of bids.

The other required administrative documents should absolutely be produced in originals or in certified true copies by the issuing service or an administrative authority (Governor, Senior Divisional Officer, Sub-Divisional Officer), in accordance with the Special Regulations of the Tender Document.

They should absolutely be dated not more than three (03) months prior to the date of submission of the bids or having been issued after the date of signing the Invitation to tender.

Any bid not compliant to the prescriptions of this Notice and Tender Document shall be declared inadmissible. Notably, the absence of a bid bond issued by a first rank bank approved by the Ministry in charge of Finance or the non-compliance of model Tender Documents, shall entail the rejection of the bid.

**NB : The cheques, even certified, shall not be accepted for and in the place of bid bond.**

## 9. Consultation of the Tender Document

The Tender Document may be consulted during working hours upon the publication of this Notice in the Support Unit in the launching of Invitations to tender messenger service at General Secretary.

## 10. Acquisition of Tender Document

Upon the publication of this notice, the document may be obtained from the Ministry of Public Contracts, in the Support Unit in the launching of Invitations to tender messenger service, on the presentation of a receipt attesting to the payment of a non-refundable sum of **CFA F one hundred thousand (100 000)**, payment made into the Special Account « Recette municipal » in Kouoptamo council as document purchase fees.

## 11. Submission of bids

Bids drafted in English or in French, in seven (07) copies including one (01) original and six (06) copies labelled as such, shall be placed in a stamped and sealed envelope plus USB key contain numeric file, with no indication of the identity of the bidder, and submitted in the Support Unit in the launching of Invitations to tender messenger service at the general secretary, on the **01/04/2025 at 10 a. m.**; local time and should be labelled as follows:

### OPEN INTERNATIONAL INVITATION TO TENDER

N°. 03./ONIT/CK /CIPM-BEC/SG /2025 OF 1522, FOR THE EXECUTION OF THE WORKS CONSTRUCTION OF COMMERCIAL BUILDING R+1 TO THE MARKET CENTER OF KOUOPTAMO, IN KOUOPTAMO COUNCIL  
FUNDING: INVESTMENT PUBLIC BUDGET, 2025 FINANCIAL YEAR

**« TO BE OPENED ONLY DURING THE OPENING SESSION ».**

## 12. Opening of bids

The opening of administrative, technical and financial bids will be undertaken in one (01) phase and three steps:

- 1st Step : Opening of envelope A containing the administrative documents (Volume I).

- 2nd Step : Opening of envelope B containing technical documents (Volume II);

- 3rd Step : Opening of envelope C containing the financial bid (Volume III)

The opening will take place on 01/04/2025 at 11 am local time in the conference room by the Internal Kouoptamo Tender Board for Buildings and Public Amenities in the hall based at the Kouoptamo council

Bids received after the deposit date and time limit indicated shall not be accepted.

### 13. Evaluation criteria

#### 13.1 Eliminary criteria

The eliminary criteria include:

- Absence of an administrative document (submission deposit if taken out in an approved bank; (deposit receipt at the CDEC);
- Failure to comply with the submission template;
- Absence of a declaration of commitment to comply with environmental and social clauses
- Absence of an deposit submission document by the close of the opening session;
- False declaration or falsified documents;
- Omission of a quantified unit price in the financial schedule of values;
- Technical score less than 70% evaluation criteria;

#### 13.2. Essential criteria.

Technical bids shall be scored according to the following essential criteria:

No.	Activity	Appreciation Yes/No
A.	Managerial staff (reference, qualification and CV) <b>3 critaries</b>	
B.	References of the company <b>04 critaries</b>	
C.	Availability of material and essential equipment <b>6 critaries</b>	
D.	Execution deadline <b>13 critaries</b>	
E.	Access to credit line or other financial resources <b>1 critary</b>	
F.	Attestation of categorization <b>2 critaires</b>	
G.	General presentation <b>2 critaries</b>	
H.	Absence caution de soumission	

Details are indicated in the assessment grid of bids.

### 14. Award

The contract shall be awarded to the bidder presenting the lowest bid and fulfilling the required financial, technical and administrative requirement resulting from the criteria said to be essential or eliminary.

### 15. Duration of validity of bids

Bidders shall remain committed by their bids for a period of one hundred and twenty (120) days with effect from the deadline set out for the admission of bids.

### 16. Further information

Further information may be obtained during working hours, either from Kouoptamo general secretary messenger. service, Tél : (237) 696 93 35 04 / 699 94 74 37, PO BOX : 99 Kouoptamo..

Done, of Kouoptamo, 12 MARS 2025

#### Copies

- MINMAP ;
- DDMAP/NOUN ;
- ARMP ;
- CIPM-BEC ;
- BILLBOARD

**THE MAYOR OF KOUOPTAMO COUNCIL,**  
(Contracting Authority)

